

Green Pastures Preschool

Lead Teacher

Employment Contract

Green Pastures Preschool fosters an environment of non-discrimination with care and concern given to each child and family regardless of their status or origin. All staff members are expected to teach in this Christian spirit.

The Lead Teacher is responsible for lesson planning and preparation and all other duties stated in "The Job Description." Under the guidance of the Preschool Director the Lead Teacher will provide a stimulating curriculum that supports the education of the whole child in terms of the child's social, emotional, physical, intellectual, and spiritual development. The Lead Teacher will coordinate classroom activities with the Preschool Director and Assistant Teachers. The Lead Teacher will work with the Preschool Director to assess any special needs and/or discipline problems that arise with a child and formulate a plan for the child's development and well-being. The Lead Teacher will guide Assistant Teachers in implementing this plan. All Teachers are expected to follow the Director's guidelines for discipline and to make adequate safeguards for the children's safety.

I agree to fulfill my obligations as Lead Teacher and uphold the reputation of Green Pastures Preschool at Good Shepherd Lutheran Church for the _____ school year.

I accept the wage of _____ hourly based on the hours of 8:30 to 11:45 am Monday through Thursday effective August _____, through May _____ and a discount of 25% for each of my children enrolled in the preschool. Payment will be made on the 20th of each month, or the day before if this date falls on a weekend or holiday. I understand that I am expected to attend meetings and training sessions at other times.

Effective September 2013, I will be allowed up to of 5 sessions of paid personal leave/sick leave for the school year. To take personal leave, I will give at least 48 hours advance notice to the Director.

The Preschool will be responsible for paying for state required in-service hours required for annual certification as arranged by the Director. The Lead Teacher will pay fees associated with obtaining mandatory training and certification in First Aid and CPR.

I have read the Personnel Policies of the Preschool and understand my responsibilities. This includes the Board/Staff/Parent Confidentiality Agreement. I understand that failure to perform my duties or to provide for the safety of children may result in immediate termination of this contract.

Lead Teacher

Date

Accepted by Preschool Director

Date